

Minutes  
Iowa Chapter APA Executive Committee  
October 25, 2002  
9:30am – noon

President Lundy called the meeting of the Iowa Chapter APA Executive Committee to order at 9:50 a.m. in the Conference Room of the offices of the Iowa Northland Regional Council of Governments, located at 501 Sycamore Street, Waterloo, Iowa.

**1. Roll Call:**

Present – Beck, Huntington, E. Jensen, Jones, Lundy, Nelson, Palmer, Russell, and Wesselhoft  
Absent – Dahl, Evans, Gear, Harter, A. Jensen, Janson, Killmer, Lozano, Mumm, and Schiel-Larson

**2. Approval of Agenda and Minutes:**

**Moved** by Beck, **Seconded** by Russell to approve the Agenda and the Minutes of the July 19, 2002 and August 30, 2002 meetings.

**Motion passed.**

**3. Business Items:**

**3.1 Executive Committee Appointments**

a. President Lundy reaffirmed that LeAnne Harter had been appointed as the Professional Development Officer. President Lundy also indicated that he recommending that the following three people be appointed by the Executive Committee to fill the Student Representative positions:

- i. Jennifer Jones, University of Iowa
- ii. Holly Kilmer, Iowa State University
- iii. Christopher Janson, Iowa State University

**Moved** by Nelson, **Seconded** by Beck to approve Jones, Kilmer, and Janson as the Student Representatives to the Executive Committee.

**Motion passed.**

**3.2 FY03 Budget**

a. President Lundy gave an overview of the approved budget, as approved by the Executive Committee at the August 30, 2002 meeting. President Lundy indicated that the approved budget illustrated a deficit budget, however, the estimates from the Upper Midwest Conference were conservative. There was brief discussion of the approved budget amongst the Committee.

**3.3 By-Laws Amendments**

- a. Treasurer Palmer gave an overview regarding several areas of the IAPA Chapter By-Laws that needed to be updated and amended.
- b. There was discussion by the Executive Committee that Treasurer Palmer and Beck would establish a By-Laws Task force to examine and propose possible changes to the Chapter By-Laws.

**Moved** by Nelson, **Seconded** by Wesselhoft that Treasurer Palmer and Beck would establish a By-Laws Task force to examine and propose possible changes to the Chapter By-Laws.

**Motion passed.**

**It was also the consensus of the Executive Committee that at the Upper Midwest Conference, President Lundy would ask for volunteers to be on an Audit Committee for the Chapters Budget.**

### 3.4 Process for Update to Strategic Development Plan

No Report.

## 4. Officer Reports:

### 4.1 President

No report.

### 4.2 Past-President

- a. Past-President Beck indicated that the \_\_\_\_\_ Committee adopted legislative objective consistent with the IAPA Legislative Policy.
- b. Past-President Beck also indicated that there was also a movement to remove farmhouse exemption to the building code requirements.

There was brief Committee discussion regarding these items.

### 4.3 President-Elect and Professional Development Officer

- a. President-Elect Huntington that consensus had broken down on Ed Fallon's legislative committee.

There was brief Committee discussion regarding this item.

### 4.4 Professional Development Officer

#### 4.41 AICP Exam

Harter absent, No Report.

- a. There was discussion amongst Executive Committee regarding mandatory AICP CEU's.

#### 4.42 FAICP Nominations

President Lundy updated the Committee that only one response was received, from John Peterson with the City of Ankeny, regarding the FAICP nominations inquiry that was sent out by the Chapter. He indicated that the response was light-hearted. He also indicated that due to lack of responses, the Chapter would have no nominees for FAICP this year.

### 4.5 Secretary

- a. Secretary Jensen gave a brief overview of the conference packet preparation.

### 4.6 Treasurer

- a. Treasurer Palmer gave a brief overview of the Register Report for dates 07/01/02 to 10/24/02. There was brief discussion by the Committee regarding the Register Report.

## 5. Program Area Reports:

### 5.1 Advocacy and Outreach, External Voice

- a. Treasure Palmer– No report.

#### 5.1.1 University Relations

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- a. Dahl absent, No Report
- b. Jones gave overview of the SRC and U of Iowa. There was discussion by the Committee to have future Committee meetings on each of ISU and U of I campuses.

##### 5.1.2 Update on Traveling Lecture Series

- a. Dahl absent, No Report

##### 5.1.2 Update on Kids Building Community

- a. No Report

**5.2 Leadership, Networking & Professional Development**

- a. A. Jensen absent – No Report.

**5.3 Legislative**

- a. Lozano absent – No Report.

**5.4 Communication**

- a. Wesselhoft indicated that the Box City User Guide will be on the website.  
b. Wesselhoft also indicated that the newsletter deadlines are the end of each of the following months:  
February, May, August, and November.

**5.5 Change Agent**

- a. Schiel-Larson absent – No Report.

**6. Other Reports:**

**6.1 Awards Program**

- a. Mumm was absent. President Lundy gave brief overview of the program.

**6.2 2002 Upper Midwest Conference – Des Moines**

- a. President Lundy gave overview of conference planning and noted that it was coming along rather well.

**7. Other Items Not On Agenda:**

- a. President Lundy indicated that two organizations were seeking support in the form of money from the Chapter. Those two organizations were 1,000 Friends of Iowa and the Green Roofs Forum. It was the consensus of the Executive Committee that given the current state of the Chapters budget, the Chapter should not provide any financial support to either of these organizations at this time.

**8. Set Next Meeting Date and Adjournment:**

- a. Next Executive Committee meeting is scheduled for January 31, 2003, in Iowa City. President Lundy will secure the location and time. President Lundy indicated that he would notify the Committee of the meeting location prior to the meeting date.

Meeting adjourned at 12:35 p.m.