

Minutes
Iowa Chapter APA Executive Committee
July 19, 2002
9:30am – noon

President Lundy called the meeting of the Iowa Chapter APA Executive Committee to order at 10:05 a.m. in Room 233 of the Ames City Hall, located at 515 Clark Avenue, Ames, Iowa.

1. **Roll Call:**

Present – Beck, E. Jensen, Lundy, Mumm, and Nelson

Absent – Dahl, Evans, Gear, Huntington, A. Jensen, Lozano, Palmer, and Wesselhoft

2. **Approval of Agenda and Minutes:**

Moved by Beck, **Seconded** by Nelson to approve the Agenda.

Motion passed.

3. **Business Items:**

3.1 **Executive Committee Appointments**

- a. President Lundy indicated that there are three openings on the IAPA Executive Committee – At-Large Representative, Change Agent Program Chair, and Professional Development Officer. President Lundy indicated that there were at least two that he believed would be good candidate for the Professional Development Officer – Alan Jensen and Karen Jeske. However, the current PDO was absent and there may be other. Therefore, no action was requested for filling this position at this time.

President Lundy indicated that he was going to appoint Deb Schiel-Larson, City of Johnston, to the Change Agent Program Chair and Rich Russell, City of Dubuque, to the At-Large position.

Moved by Beck, **Seconded** by Nelson to approve the President's appointments of Schiel-Larson and Russell.

Motion passed.

3.2 **2002 CPC Grant Agreements**

Treasurer Palmer was absent so there was no report. **It was the consensus of the Executive Committee that President Lundy would email the proposed budget to the Executive Committee and the Committee would vote on the proposed budget electronically.**

4. **Officer Reports:**

4.1 **President**

- a. President Lundy indicated that it was time to submit FAICP applications. The deadline for nominations is October 25, 2002. The process from previous years was discussed. **It was the consensus of the Executive Committee that President Lundy would send a letter of interest to the eligible persons on the list seeking their interest. Past-President Beck would forward to President Lundy a copy of last years letter.**

4.2 **Past-President**

- a. Past-President Beck indicated that the Box City users guide was complete and will be posted on the IAPA website.

4.3 **President-Elect and Professional Development Officer**

- a. President-Elect Huntington was absent – no report.

- 4.4 Secretary**
 - a. Secretary E. Jensen had no report.
- 4.5 Treasurer**
 - a. Treasure Palmer was absent – no report.

5. Program Area Reports:

- 5.1 Advocacy and Outreach, External Voice**
 - a. Treasure Palmer was absent – no report.
- 5.1.1 University Relations**
 - a. Dahl was absent – no report.
- 5.2 Leadership, Networking & Professional Development**
 - a. A. Jensen was absent – no report.
- 5.3 Legislative**
 - a. Evens was absent – no report.
- 5.4 Communication**
 - a. Wesselhoft was absent – no report.
- 5.5 Change Agent**
 - a. Position currently vacant – no report.

6. Other Reports:

- 6.1 Awards Program**
 - a. Mumm gave overview of the 2002 Iowa Awards for Planning program. It was noted by the Committee that Mumm was doing an outstanding job with the Awards Program.
- 6.2 2002 Upper Midwest Conference – Des Moines**
 - a. President Lundy gave overview of conference planning and noted that it was coming along rather well. He indicated that:
 - ? Bill Boon was to be the keynote speaker and that clown noses have been ordered;
 - ? 2 sponsors were already signed up;
 - ? The following were possible sessions:
 - o Stu Huntington and AICP
 - o Ethics
 - o Neighborhood Planning
 - o Rural Development and Planning
 - o State Farmland Protection – Iowa and other states
 - o Artists Districts

President Lundy indicated that additional ideas for session should be forwarded to Karen Jeske.

- b. Past-President Beck gave overview of the Box City program for the conference.

7. Other Items Not On Agenda:

- 7.1** It was brought up that the Per Diem for meals at conferences as paid by the Chapter should be examined. It was the consensus of the Committee that this item would be discussed further at a future Executive Committee meeting.

8. Set Next Meeting Date and Adjournment:

- 8.1** Next Executive Committee meeting date is scheduled for August 30, 2002. The site was determined to be either Ames, Marshalltown, or Waterloo. President Lundy would notify the Committed of the location prior to the meeting date.

Meeting adjourned at 11:59 a.m.