

Minutes
Iowa Chapter APA Executive Committee
September 26, 2003
9:30am – noon

President Lundy called the meeting of the Iowa Chapter APA Executive Committee to order at approximately 9:57 a.m. in Room 135, Ames City Hall, located at 515 Clark Avenue, Ames, Iowa.

1. Roll Call:

Present – Gear, Huntington, E. Jensen, Lundy, Nelson, Pogge, and Russell

Absent – Beck, Dahl, Evans, Harter, Janson, Lozano, Mumm, Palmer, Schiel-Larson, Treharne, and White

2. Approval of Agenda and Minutes:

Moved by Nelson, **Seconded** by Pogge to approve the **Actions** and Minutes of the June 27, 2003 meeting.
Motion passed.

Moved by Nelson, **Seconded** by Pogge to approve the Agenda.
Motion passed.

3. Business Items:

3.1 Appointment of Communications Program Area Chair

President Lundy indicated that he has appointed Richard Brown as the Communications Program Area Chair. President Lundy indicated that Brown was currently not a member of APA and that he would like to up front some of the \$960.00 annual stipend so that Brown could submit his membership to the APA.

Moved by Huntington, **Seconded** by Russell to confirm the appointment of Richard Brown as the Communications Program Area Chair and to up-front some of the \$960.00 annual stipend so that Brown could become a member of APA.
Motion passed.

3.2 Ratification of FY 2003 Budget Extension.

Treasurer Palmer absent. There was brief discussion amongst the Executive Committee regarding this item.

Moved by Pogge, **Seconded** by Nelson to ratify the proposed FY 2003 budget extension.
Motion passed.

3.3 FY 2004 Budget.

Treasurer Palmer absent. There was brief discussion amongst the Executive Committee regarding this item.

Moved by Russell, **Seconded** by Pogge to table action on the FY 2004 Budget until Treasurer Palmer was present to clarify a few points and answer any questions.
Motion passed.

3.4 Ratification of By-Laws Revisions.

Treasurer Palmer absent. There was brief discussion amongst the Executive Committee regarding this item.

Moved by Nelson, **Seconded** by Jensen to ratify the proposed By-Laws Revisions.
Motion passed.

3.5 2003 Annual Conference in Ft. Dodge.

Pogge gave an update on the progress of the conference planning, including: sessions, location, and budget.

Pogge indicated that the planning committee was still have trouble with the keynote speaker. Russell suggested State Legislator Jack Hatch, who is also a developer in the process of developing a project in downtown Des Moines. President Lundy also indicated that Hatch could be a good keynote speaker. President Lundy also suggested Kent Sovereign of the Greater Des Moines Partnership.

It was the consensus of the Executive Committee that Pogge would send to the Committee a list of the contacts for sponsorship and the conference brochure for review and comments.

3.6 Upcoming Newsletter.

President Lundy indicated that Pogge should forward the conference information to Richard Brown for inclusion in the upcoming newsletter. President Lundy also indicated that he will forward a summary of the proposed By-Laws revision to Brown as well.

Nelson suggested that a promotion of the listserv be included in the upcoming newsletter, possibly in President Lundy's column.

4. Officer Reports:

4.1 President

President Lundy had no report.

4.2 President-Elect

President-Elect Huntington indicated there has been good response from the letter of interest for serving on the IAPA Board. There was also lots of interest by persons to serve on the committees.

4.3 Professional Development Officer

Harter absent. President-Elect Huntington indicated that there were seven AICP exam takers in Iowa and four passed (57%). President Lundy indicated that he will include a congratulations in the upcoming newsletter for the four persons that passed.

4.4 Secretary

Secretary Jensen had no report.

4.5 Treasurer

Treasurer Palmer absent. No report

5. Program Area Reports:

5.1 Advocacy and Outreach, External Voice

Treasure Palmer absent. No report.

5.1.1. Awards Program

Mumm absent. No report

5.1.2 Communication

Position vacant. No report.

5.1.3 Kids Building Community

Cosner absent. No report. President Lundy indicated that a final report is still needed to close out this grant.

5.1.4 Legislative

Lozano and Evans absent. No report

5.2 Leadership, Networking & Professional Development

5.2.1 Traveling Lecture Series

Dahl absent. No report. President Lundy indicated that he was not aware of any activity on the series. President Lundy indicated that he will contact Karen Jeske and ask her if she will take over. President Lundy did indicate that the Chapter is still in good standing with National regarding this grant.

5.3 Change Agent

Deb Schiel-Larson absent. No report.

6. Other Items Not On Agenda:

There were no other items discussed.

7. Set Next Meeting Date and Adjournment:

The next regular meeting of the Executive Committee, will be held November 7, 2003, at the Annual State Conference in Ft. Dodge.

Meeting adjourned at 11:46 a.m.