

Minutes
Iowa Chapter APA Executive Board
May 21, 2004
9:30 a.m. – noon

President Stu Huntington called the meeting of the Iowa Chapter APA Executive Board to order at 9:41 a.m. in Room 135, Ames City Hall, located at 515 Clark Avenue, Ames Iowa.

1. **Roll Call:**

Present – Beck, Boswel, Dahl, Drzycimski, Huntington, Jensen, Nelson, Pelz, Pogge, Russell, and Schiel-Larson

Absent – Brown, Harter, Janson, Jensen, Lundy, and Treharne

Others Present – Matt Flynn, new Planning & Housing Director for the City of Ames

2. **Approval of Agenda & Minutes**

Moved by Nelson to approve the agenda. Seconded by Beck. Motion Passed. Moved by Beck to approve the minutes of March 26, 2004 as amended. Seconded by Pogge. Motion Passed.

3. **Old Business Items:**

3.1 **Approval of the closing of the balance sheet and transference to new Treasurer.**

Schiel-Larson reported that \$15,821.21 had been deposited as an opening balance in the new account. Rebecca Palmer retained \$2,800 in the account in Cedar Rapids to cover outstanding checks.

The tax return was filed the previous week and another is due in June. After that return is filed, future returns will be filed based on the chapter's fiscal year.

The CPA's bill was \$690. This was \$340 more than originally anticipated. **Moved by Russell to pay the remaining \$340 with direction for Rebecca Palmer to move forward. Seconded by Schiel-Larson. Motion Passed.** We will continue to work with the CPA in Cedar Rapids.

Schiel-Larson proceeded with the Treasurer's Report (4.6). She reviewed the new chapter reimbursement form and stated that it could be e-mailed as a word file. Reimbursement for students who attended the national APA conference was discussed. **Schiel-Larson moved to approve Rebecca Palmer's Treasurer's Report and thanked her for her work. Seconded by Beck. Motion Passed.**

3.2 **Adoption of FY 2004 Budget.**

Schiel-Larson will present the FY 2004 budget at the next meeting.

4. **Officer Reports**

4.1 **President**

Huntington stated that there were vacancies on the Board for Commissioner Representative and Awards Chair.

He reminded Board members that the mini-conference is scheduled for July 16 Coralville and that August 27 is the next Board meeting.

October 13-15 will be the regional APA conference in Indianapolis. Huntington distributed a handout regarding sponsorships for the conference. Pogge agreed to serve as the chapter's contact for conference sponsorships.

4.2 President-Elect

Jensen was absent – no report.

4.3 Immediate Past-President

Lundy was absent – no report.

4.4 Professional Development Officer

Harter was absent – no report.

4.5 Secretary

Drzycimski stated that updated membership lists were available.

4.6 Treasurer

Moved by Pogge to accept the Treasurer's Report through May 19, 2004. Seconded by Nelson. Motion Passed.

5. Program Area Reports:

5.1 Advocacy and Outreach, External Voice

Chair position is vacant. No report.

5.1.1 Awards Program

Chair position is vacant. No report.

5.1.2 Communication

Brown was absent – no report.

5.1.3 Kids Building Community

Cosner was absent – no report.

5.1.4 Legislative

Beck distributed a packet of bills from the completed legislative session. He discussed the governor's veto of HF 2479 which would have exempted kennels from county zoning. Other bills that did not pass included HF 2472 and SF 2197. HF 2472 proposed language that would have defined the contents of comprehensive plans. This bill did not

make the second funnel. SF 2197 would have imposed a “reverse setback” near existing CAFOs, which would have required a minimum distance between such facilities and new houses. It would have been applicable whether a county was zoned or not. Beck stated that the bill would have only been acceptable if it would have removed the agricultural exemption for farm houses.

HF 2145 was approved regarding the membership on city planning and zoning commissions where the city has extraterritorial zoning powers. The act allows a supervisor’s designee to serve on the commission rather than requiring a supervisor to serve.

Russell said he heard that Stu Iverson was interested in all counties being zoned to protect farmers from sprawl. He suggested that contact be made with Farm Bureau to gauge their interest. Huntington suggested starting with the local Farm Bureau offices since they have a federated structure.

5.2 Leadership, Networking & Professional Development

Pogge reported that the fall conference brought in \$7,860. The cost of the conference, including the CDs containing the presentations, was \$4,866.82.

Russell stated that the brochure for the July 16 conference in Coralville was mailed. The focus of the conference will be on storm water management. Following lunch, attendees have the choice of playing golf or taking a self-guided tour of Coral Ridge Mall.

5.2.1 Traveling Lecture Series

Dahl distributed a tentative schedule for the traveling lecture series. The planning department at the University of Iowa will be the contact for the first one to be held in September.

The October lecture will be in the GIS lab at the Design Center at ISU.

The November lecture will be the Box City program, perhaps in Des Moines. A gymnasium or similar facility will be necessary. There was discussion on whether this should be a parent-child event or coordinated through a school. There was also discussion on partnering with Junior Achievement.

There was discussion on reducing the scope of the December lecture to solid waste management and recycling.

Beck stated that Linn County was planning a program for January or February 2005 with the Farmland Trust.

6. New Business Items:

6.1 2004 State Conference/Summer Meeting

This had been discussed under item 5.2.

6.2 Development of Program Area Committee Rosters

Huntington stated that he would be contacting those that had volunteered to serve on program area committees. He also said that the newsletter was in the mail or soon would be.

6.3 Chapter Only Memberships

It was discussed that chapter only memberships would be intended for planning and zoning commissioners, board of adjustment members, elected officials, and others with an interest in the chapter's activities. The landscape architects offered a chapter only membership at one time and it was quite successful. A chapter only membership must be claimed on the national registration form.

7. Other Items Not on Agenda:

Huntington was congratulated on his retirement from ISU.

8. Adjournment

The meeting adjourned at 11:30 a.m.

Next meeting is Friday, August 27, 2004, at 9:30 a.m.