

Minutes
Iowa Chapter APA Executive Committee
February 27, 2004
9:30am – noon

President Lundy called the meeting of the Iowa Chapter APA Executive Committee to order at approximately 9:40 a.m. in Room 135, Ames City Hall, located at 515 Clark Avenue, Ames, Iowa.

1. Roll Call:

Present – Dahl, Harter, Huntington, E. Jensen, Lundy, Murray, Nelson, Russell, and Schiel-Larson
Absent – Beck, Brown, Evans, Gear, Janson, Lozano, Palmer, Pogge, and Treharne

2. Approval of Agenda and Minutes:

Moved by Russell, **Seconded** by Huntington to approve the **Actions** and Minutes of the September 26, 2003 and November 7, 2003, meetings.

Motion passed.

Moved by Russell, **Seconded** by Huntington to approve the Agenda.

Motion passed.

3. Business Items:

3.1 Preparation of FY 2004 Budget

Treasurer Palmer absent. There was not discussion.

3.2 Status of By-Laws Ratification and Elections.

President-Elect Huntington indicated that the By-Laws amendments were approved by an overwhelming margin with only 5 dissenting votes.

President-Elect Huntington also indicated that the following officers of the Executive Board were elected:

President-Elect – Eric Jensen
Secretary – Tom Drzycimski
Treasurer – Deb Schiel-Larson

3.3 Report on 2003 Annual Conference in Ft. Dodge.

Pogge and Champ absent. No Report. There was brief discussion amongst the Executive Board regarding this item. It was the consensus of the Board that it was a successful conference.

4. Officer Reports:

4.1 President

President Lundy reminded the Board of the Designing Iowa Workshop being held in Ames at the Gateway Hotel on March 10 and 11.

President Lundy also indicated that Marty Schukert will be inducted as a Fellow of the American Institute of Certified Planners (FAICP) at the National Conference in Washington DC.

4.2 President-Elect

President-Elect Huntington indicated the Iowa Association of Municipal Utilities would like to have a representative of IAPA sit on their Board. There was discussion amongst the Board and it was the consensus of the Board that either Deb Schiel-Larson or LeAnn Harter would serve on the Board. Harter indicated that she was already attending the meetings, therefore, she would just fill the role.

President-Elect Huntington also indicated that he is retiring from ISU this spring. He indicated that his retirement would have no impact on his availability to serve as the President of the IAPA.

4.3 Immediate Past-President

Immediate Past-President Beck absent. No Report.

4.4 Professional Development Officer

Harter briefly discussed the AICP Exam process for the coming year. Exam now offered twice a year. Exam is now computerized.

President-Elect Huntington and Harter are having a roundtable discussion on the AICP exam at the National Conference in Washington DC.

Harter indicated that she is receiving a reimbursement from National AICP to attend the National Conference.

4.4 Secretary

Secretary Jensen had no report.

4.5 Treasurer

Treasurer Palmer absent. No report. There was brief discussion regarding the bank account and the use of it and the transition to a new Treasurer.

5. Program Area Reports:

5.1 Advocacy and Outreach, External Voice

Treasure Palmer absent. No report.

5.1.1. Awards Program

Vacant. No report.

Board discussion regarding filling this position. Mumm indicated to President Lundy that one of his colleagues may be interested. Also, Anne Lane, City of West Des Moines, was suggested. President Lundy and President-Elect Huntington to investigate filling this position further.

5.1.2 Communication

Brown absent. No report.

5.1.3 Kids Building Community

Cosner absent. No report. President Lundy indicated that he would follow up on closing out this grant.

5.1.4 Legislative

Lozano and Evans absent. No report.

President Lundy discussed briefly HF 488, which is currently a study bill in the Senate regarding Comprehensive Planning.

5.2 Leadership, Networking & Professional Development

Pogge and Treharne absent. No report.

5.2.1 Traveling Lecture Series

Dahl gave a brief update on the lecture series. There was brief discussion by the Board. President Lundy suggested setting up a steering committee between the two universities, including both students and faculty. President Lundy suggested that the steering committee be set up by next Board meeting on March 26, 2004. That suggestion was supported by the consensus of the Board.

5.3 Change Agent

Deb Schiel-Larson had no report.

6. New Business Items:

6.1 Discussion on appointments of Awards Coordinator and Advocacy and Outreach, External Voice Chair.

As mentioned earlier in the meeting, there was Board discussion regarding filling the awards coordinator position. Mumm indicated to President Lundy that one of his colleagues may be interested. Also, Anne Lane, City of West Des Moines, was suggested. President Lundy and President-Elect Huntington to investigate filling this position further.

Regarding the Advocacy, Outreach, and External Voice Chair, Harter suggested that President-Elect Huntington contact Aaron Steele, Story County, regarding his interest.

6.2 2004 State Conference.

There was discussion regarding a possible summer "workshop". Ideas discussed included Coralville as the location. The Workshop could include sessions during the morning with alternatives such as golf, shopping, and mobile workshops on the afternoon. Topics for the sessions could include environmental issues such as storm water.

Consensus of the Board that Russell, Pogge, Treharne, and R.J. Moore would form a conference/workshop committee. And begin work on setting up the workshop/conference.

6.3 Development of Program Area Committee Rosters.

President Lundy suggested that each of the Program Area Chairs create a Committee Roster and get it posted on the website. This suggestion was supported by the consensus of the Board.

7. Other Items Not On Agenda:

There were no other items for discussion.

8. Set 2004 Meeting Calendar and Adjournment:

President-Elect Huntington suggested that the Board meet the following days:

March 26, 2004

May 21, 2004

June or July as part of the State workshop/conference.

August 27, 2004

November 12, 2004

January 28, 2005

March 25, 2005

May 20, 2005

All meeting will be held in the Ames City Hall, Room 135, from 9:30 to Noon, unless otherwise specified.

It was the consensus of the Board to support this schedule.

Meeting adjourned at 12:02 p.m.